

# Conference CE Uploads are complete!



## Filling the Glass with Possibility

Thank you again for attending  
OOTA's 2023 Conference!

Please see below for step-by-  
step instructions how to  
access your CE transcript on  
the OOTA website.

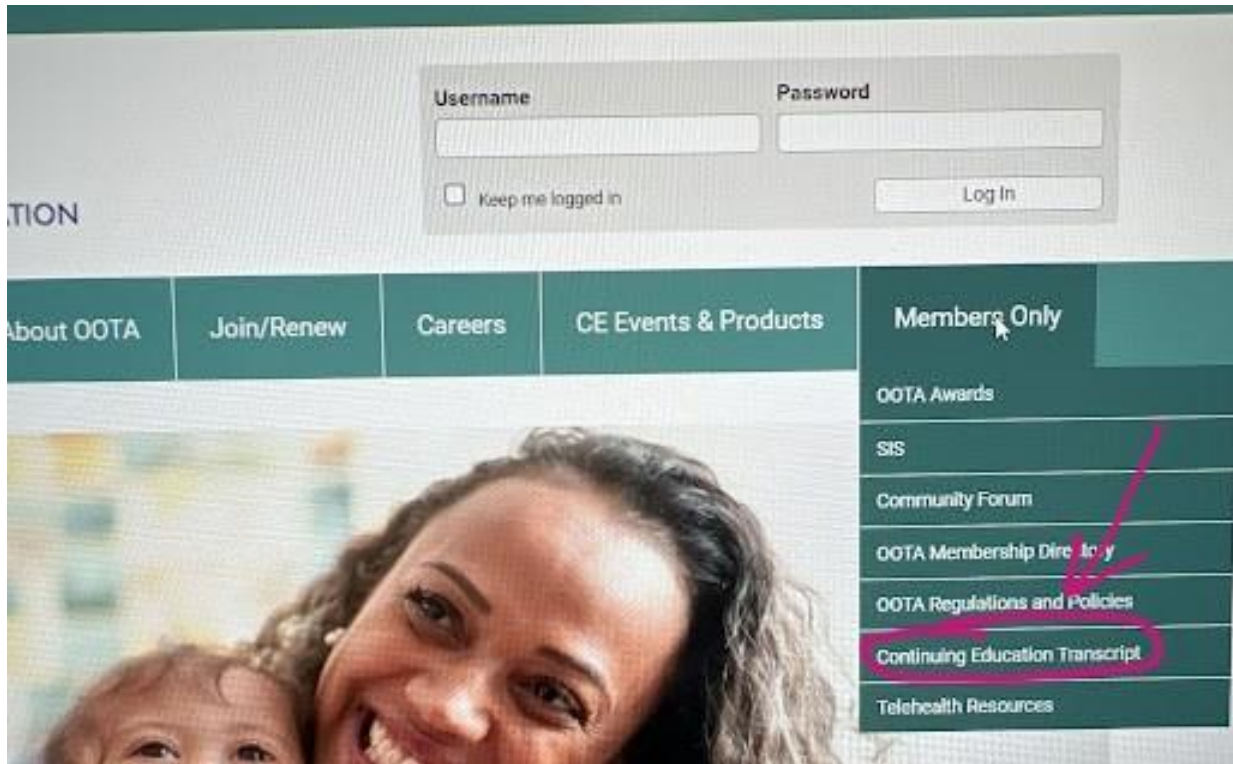
### Log In to the [OOTA website](#).

Use your user name and password to log in to the member side of the OOTA website.

The screenshot shows the OOTA website's login page. At the top right, there is a search bar with the text 'Search our site...' and a 'Search' button. Below the search bar is the OOTA logo, which consists of the letters 'O', 'O', 'T', and 'A' in a stylized font, with the full name 'OHIO OCCUPATIONAL THERAPY ASSOCIATION' underneath. To the right of the logo is a login form with fields for 'Username' and 'Password', a 'Keep me logged in' checkbox, and a 'Log In' button. The login form is circled in purple. Below the logo and search bar is a navigation menu with the following items: '2023 Conference', 'FAQs', 'Home', 'About OOTA', 'Join/Renew', 'Careers', 'CE Events & Products', and 'Members Only'. Below the navigation menu is a banner image showing a group of people.

### Go to Continuing Education Transcript under the **Members Only** Tab.

Select the Members Only Tab and select Continuing Education Transcript. This will take you to the Continuing Education Transcript section of your member profile.



## Download a PDF file of your CE transcript.

Choose the "Export PDF" option on the upper right to download a copy of your transcript to save or submit to employers, licensure boards, etc. This will create and download the PDF from the OOTA site.

Continuing Education Tracking

RETURN

EXPORT PDF

Hours total: 5  
Event / Session total: 5

Filter Credits

APPLY FILTERS

RESET FILTERS

Date Range

10/19/2023

To

10/21/2023

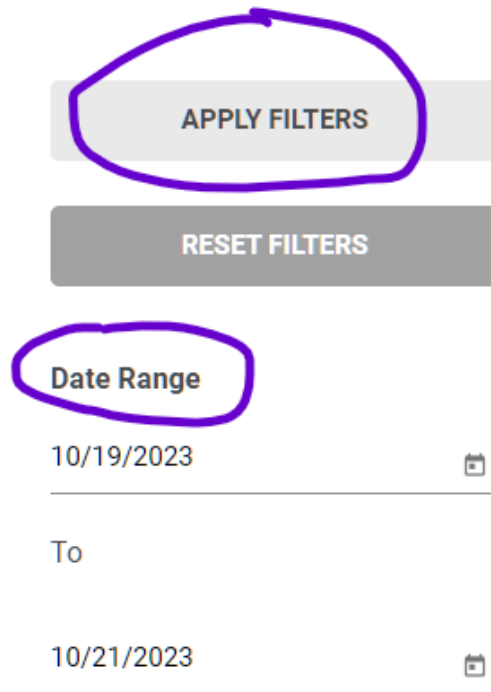
Date Range	10/20/2023 - 10/21/2023
Event / Session	Addressing OT Practitioners Knowledge and Attitudes about Older Adult Sexual Health and Sexual Activity through Continuing Education
Hours	1
Category	
Added By	Self
Location	OOTA 2023 Filling the Glass with Possibility
Instructor	
Expiration	
Description	

Date Range	10/20/2023 - 10/21/2023
Event / Session	Keynote: "Diverse Lives, Innumerable Occupations: Reclaiming Holistic Practice" (meets 1 hour of ethics/cultural competency)

## Setting parameters for your CE transcript.

If you wish to ONLY print CE from the OOTA 2023 Conference, use the filters for Date Range on the left to select **10/19/2023 to 10/21/2023** and hit Apply Filters. This will limit the CE shown to only that from conference. Then Export PDF as instructed above.

*Please note your On Demand Content (if you watched Poster Presentations on the Learning Platform) should also appear on the transcript but you may need to adjust the date range to capture the completion dates (we suggest using **10/19/2023 to 11/5/2023**).*



The image shows a user interface for filtering content. It features two buttons: a light grey 'APPLY FILTERS' button and a dark grey 'RESET FILTERS' button. Below these is a 'Date Range' section. The 'Date Range' label is circled in purple. Underneath, there are two date input fields. The first field contains '10/19/2023' and has a calendar icon to its right. Below this field is a horizontal line, followed by the word 'To'. The second field contains '10/21/2023' and also has a calendar icon to its right.

**Contact OOTA with any questions or if you need assistance!**