

Accessing Certificates

We appreciate your patience as we continue to navigate some growing pains with our new Learning platform. 😊

Please follow the steps below to receive your certificate. The steps must be done in this order.

1. Go to the Learning Platform and log in. <https://oota.mclms.net/en/?login=force>
2. Click on the Legislation & Advocacy course to open it from the main page.

The screenshot shows a grid of four course cards. The first card is titled 'May 5, 2021 ~ Legislation, Advocacy, and Occupational Therapy ~ RESCHEDULED'. It features a green building image and a 'DETAILS' button circled in yellow. The other three cards are 'North Coast Mid Year: Self-Care Reconnected', 'May 25, 2021 ~ Managing Students with an Ethical Consideration', and 'Occupational Therapy Practitioners Thriving in High Stress Challenges'. Each card includes course details like dates, contact hours, and pricing, along with a 'DETAILS' button.

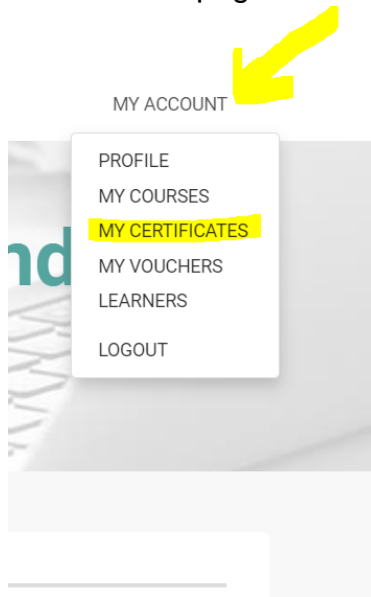
3. Click on Webinar Session like you were accessing the course again from last night.

This screenshot shows the course page for 'Legislation, Advocacy, and Occupational Therapy'. It includes a table with a 'Webinar Session' row highlighted in yellow. Below the table, there is a 'Register HERE today!' link. To the right, a 'Course Details' sidebar lists 'Table of Contents' and 'Favorites'. A yellow arrow points to the 'NEXT: QUIZ' button in the sidebar.

4. Once the course opens up, click on the button to the right that says NEXT: QUIZ.

This screenshot shows the course content page. It features a large image of a classical building, the title 'Legislation, Advocacy, and Occupational Therapy', and the presenter's name 'Presented By: Jacquelyn M. Sample, DrOT, M.Ed., OTR/L'. On the right side, there is a vertical menu with three buttons: 'NOTES', 'TABLE OF CONTENTS', and 'NEXT: QUIZ'. The 'NEXT: QUIZ' button is highlighted in yellow, with a yellow arrow pointing to it.

5. After following these steps, your certificate should now be available in the My Certificates section of the dropdown under MY ACCOUNT in the top right hand corner of the page.



6. Click on My Certificates and access your certificate to download or print for your records.
OOTA Members will also have their CE tracked in CE Tracker on the website.

Certificates

#	Name	Certificate file	Date awarded
1	March 30, 2021 ~ Cultural Awareness	Download	03/30/2021
2	May 5, 2021 ~ Legislation, Advocacy, and Occupational Therapy	Download	05/06/2021

Please contact ootacert@gmail.com with any questions.

Thank you!